SERIALS RETENTION STATEMENTS

(Retention statements for GPC serials, with brief explanations of their meaning. Retention statements are found in the brief and full displays of a record, in the "Volumes Owned" field. Statements other than those listed may be found in the catalog for special situations and should be self-explanatory.)

Retains current X issues.
(The library does not keep a full run of the title, rather a certain number of issues. Not a commonly used note; but, for example, it might be used to retain a year’s worth of issues from a quarterly journal that publishes its volumes over two or more calendar years.)

Retains current X months. (Refers to a calendar month.)
Ex.: Village Voice
Retains current 3 months.
(If the current month is August, the library will hold the issues for June, July, and August.)

Retains current 12 months.
(Not to be confused with “Retains current year.” Twelve calendar months are retained at all times, regardless of the calendar year. For example, if it is August of 2005, the library will hold the issues for September of 2004 through August of 2005.)

Retains current year. (Refers to a calendar year.)
Ex.: Vegetarian Times
Retains current year.
(For example, if it is August 2005, the library will hold the issues of this title from January of 2005 to August of 2005. When the January 2006 issue is received, all of the 2005 issues will be discarded and only January of 2006 and forward will be retained.)

Retains current X years. (Refers to a calendar year.)
(If the year is 2005 and the library retains 3 current years, then the library will hold all of the published issues for the years 2003, 2004, and 2005.)

Retained in paper until microfilm (microfiche, etc.) received.
Ex.: Academe : Bulletin of the AAUP
Retained in paper until microfilm received. Microfilm v.65- 1979-
(The library keeps paper copies of the title until the microfilm comes in, and holds the microfilm from v.65, 1979 forward.)

If a serial is no longer received, there will be no retention statement and the holdings, if any, will be closed out.
Ex.: Washington Post
(The library no longer receives the Washington Post and only holds the microfilm for 1983 through 1996.)