FACULTY SCHOLARLY ACTIVITIES

Activities related to inquiry and research are required for promotion and tenure and are an important consideration in the Cumulative Reviews. They are also a consideration in merit raises and are encouraged generally to promote growth of librarians in the profession. These activities may include the publication of books or articles, presentation of papers or poster sessions at conferences, presentations at workshops, preparation of bibliographies that go beyond normal job responsibilities, directories, union lists, grant writing/preparation, and other activities as described in the promotion and tenure documents of the Library. Faculty may choose to collaborate with others.

Research Support:
Various kinds of assistance are available for inquiry and research. Generally, support for such projects as journal articles and conference papers or preparation for conducting workshops can be arranged within library departments or through the Library Administration Office. Additional available support includes research days (see following section for details), mentoring, clerical assistance, photocopying, interlibrary services, postage, long distance phone calls, and funding for travel. Resources outside of the library which may be helpful in the research endeavor include the Office of the Vice President for Research and the Office of Information Systems and Technology Services (IS&T). Links to these and other resources are available through the webpage of the Library Faculty Research Committee.

Research Days:
Each faculty member may take up to eight days per academic year for scholarly activities. This time may be taken in hours or in full days. During fall and spring semesters, a faculty member may take up to three days and during the summer up to two days for such activity. Unused research days can be accumulated during an academic year and used at a later time in the year, if this is approved by a supervisor. Any need for additional research time would be negotiated with the Library Administration Office.

The Library Faculty Research Committee:
The Library Faculty Research Committee fosters creative endeavors by providing advice and information to faculty members who are considering or engaging in research and publication. Committee members stay informed of other sources of support both within and outside the library and provide information electronically. They also assist library faculty in obtaining appropriate aid with research. Faculty members are encouraged to discuss ideas with committee members, either individually or as a group, at any stage of research, from the conception of an idea to the completion of the creative project.
Responsible Conduct of Research and Human Subjects:
In order to maintain the highest standards in areas of research and to support federal guidelines and policies established at Georgia State University, any proposal for research using human subjects or animals that is associated with Georgia State University must be submitted to the appropriate unit within the university’s Office of the Vice President of Research for evaluation and approval.

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